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Acronyms

AARTS	Army/American Council on Education Registry Transcript System
ACE	American Council on Education
AEC	Army Education Center
AFB	Air Force Base
AR	Army Regulation (as in AR 621-5)
ARNG	Army National Guard
CCAF	Community College of the Air Force
CG	Coast Guard
CGI	Coast Guard Institute
CLEP	College-Level Examination Program
CONUS	Continental United States
CPD	Center for Personal Development
DA	Department of the Army
DANTES	Defense Activity for Non-Traditional Education Support
DD	Department of Defense (as used in DD Form 295)
DL	Distance Learning
DNS	Degree Network System
DSST	DANTES Subject Standardized Tests
ECE/UExcel®	Excelsior College Examinations
ESO	Education Services Officer
GPA	Grade Point Average
HQDA	Headquarters, Department of the Army
IMCOM	Installation Management Command
ISC	Independent Study Courses
JST	Joint Services Transcript
LA	Learning Assessment
MACOM	Major Command
MCAS	Marine Corps Air Station
MCB	Marine Corps Base
MCLB	Marine Corps Logistics Base
MCRD	Marine Corps Recruit Depot
MOS	Military Occupational Specialty
NB	Naval Base
NAF	Naval Air Facility
NAS	Naval Air Station
NAVCAMS	Naval Communications Area Master Station
NAVCOMSTA	Naval Communications Station
NCMIS	Navy College Management Information System
NCO	Non-Commissioned Officer; Navy College Office
NCP	Navy College Program
NCPACE	Navy College Program for Afloat College Education
NCPDLP	Navy College Program Distance Learning Partnership
NETC	Naval Education and Training Command
NETPDTC	Naval Education and Training Professional Development and Technology Center
NF	Naval Facility
NRC	Naval Reserve Center
NS	Naval Station
NSB	Naval Submarine Base
NTC	Naval Training Center
NWS	Naval Weapons Station
OCONUS	Outside the Continental United States
OPFAC	Operational Facility (Coast Guard)
PERSRU	Personnel Reporting Unit (Coast Guard)
SMART	Sailor/Marine American Council on Education Registry Transcript
SOC	Servicemembers Opportunity Colleges
SOCAD	(Previously) SOC Army Degrees
SOCCOAST	(Previously) SOC Coast Guard Degrees
SOCMAR	(Previously) SOC Marine Corps Degrees
SOCNAV	(Previously) SOC Navy Degrees
TA	Tuition Assistance
TD	Traditional Delivery
TRACEN	Training Center (Coast Guard)
USCG	United States Coast Guard
USCGC	United States Coast Guard Cutter

Definitions

Academic Residency - The number of credits a student must complete with the home college to be eligible for a degree. SOC Degree Network System member institutions must limit academic residency to 25 percent or less of the total degree program, specifically avoiding any "final year" or "final semester" residency requirement. The only exception is for institutions that offer 100 percent of an undergraduate degree online; they may require servicemembers to take 30 percent of that degree program from their institutions.

Affiliate Member Institutions - One membership type within the SOC Degree Network System. Affiliate member institutions offer distinctive and highly-specialized degree programs that meet an identified educational need of a particular military Service, often associated with a specific MOS or Rating, or serving a targeted military population.

Auxiliary Network - One network type within the SOC Degree Network System. An Auxiliary Network consists of degrees in a single academic area that fall outside of the Guaranteed-Transfer Networks. Degree programs in Auxiliary Networks are not required to meet transfer standards that apply to degrees within the Guaranteed Transfer Networks, but may include some guaranteed transferability derived from courses also present in the college's Guaranteed-Transfer Network degrees.

Comparable Courses - Courses that are considered to be equivalent in academic content. Credit hours and/or upper- and lower-level course numbering, however, may vary among comparable courses if the content is deemed to be equivalent. Comparable courses are listed together by SOC DNS Course Category in the Transferability Tables.

Core Member Institutions – One membership type within the SOC Degree Network System. Core member institutions offer at least one degree program in a Guaranteed-Transfer Network. They may also offer degree programs in Auxiliary Networks.

Course Category - See "SOC DNS Course Category"

Degree Network System – See "SOC Degree Network System"

Delivery Methods - Three methods by which SOC Degree Network System member institutions make degrees available to students. They are Traditional Delivery, Distance Learning, and Learning Assessment.

Distance Learning - An external degree delivery method that provides instruction by non-traditional means (e.g., Internet, video, teleconferencing, correspondence) and may require academic residency at a given institution. Distance learning degrees within the SOC Degree Network System are those degrees in which the majority of credit hours required are available to servicemembers through a distance delivery mode from the home college.

Guaranteed Transfer - The guarantee by each SOC Degree Network System Core member institution college to accept, in transfer from other Degree Network System Core member institutions, courses in the same SOC DNS Course Categories as comparable to its required courses.

Guaranteed-Transfer Network - One network type within the SOC Degree Network System. A Guaranteed-Transfer Network consists of degrees in a single academic area that must achieve a 40 percent standard of two-way guaranteed transferability in major and major-related courses.

Home College - The institution from which the student is seeking a degree. That college issues the SOC DNS Student Agreement and awards the degree to the student when degree requirements are completed.

Learning Assessment - An external degree delivery method that usually requires little or no academic residency and may be based entirely on college credits derived from evaluation of learning from nontraditional sources or transfer of credit from other institutions.

Network - A number of degree programs in a single academic area offered by SOC Degree Network System Core member institutions at a variety of military installations, through distance learning, or by learning assessment. There are two types of networks with the Degree Network System: Guaranteed-Transfer Networks and Auxiliary Networks.

Official Evaluation - A determination by the college of credits accepted in transfer and awarded for previous formal and non-traditional education and experience and an official notification to the student of those decisions. The awards are guaranteed to the student by the institution as soon as the Student Agreement is issued.

Quarter Hour - An award of college credit typically resulting from completion of a minimum of 10 classroom hours of study (normally at least 20 are needed for laboratory or shop activities). One quarter hour converts to 2/3 semester hours.

Resident Credits - Academic credits taken with a college, whether on campus, at a military installation, at some other off-campus location, or through distance learning.

Semester Hour - An award of college credit typically resulting from completion of a minimum of 15 classroom hours of study (normally at least 30 are needed for laboratory or shop activities). One semester hour converts to 1.5 quarter hours.

SOC Degree Network System – A sub-group of SOC Consortium member institutions selected by the Military Services to deliver specific associate and bachelor's degree programs to servicemembers and their adult family members. SOC operates the Degree Network System-2 for associate and the Degree Network System-4 for bachelor's.

SOC DNS Course Category – A categorization of courses from SOC Degree Network System Core member institutions that are applicable toward a college degree and have comparable academic content. A SOC DNS Course Category is established whenever a group of SOC Degree Network System Core member institutions agree to accept each other's comparable courses in transfer. Each institution with a course in the SOC DNS Course Category has guaranteed that it will accept in transfer each of the courses from other institutions in the Category in place of its own listed course(s). In some cases, multiple courses from an institution must be taken to satisfy a Category's requirements. Separate Course Categories are maintained for associate and bachelor's degree programs. SOC DNS Course Categories are identified by a six-character Course Category Code, with associate degree Category Codes ending with "A" and bachelor's degree Category Codes ending with "B". Consult the SOC Degree Network System Transferability Tables for a complete list.

SOC DNS Student Agreement - The SOC DNS Student Agreement (Student Agreement) is an official evaluation of the student's prior learning, including courses taken from other institutions, military training school courses, military occupational experience (MOS or Rating), and nationally recognized examination programs. The Student Agreement serves as a degree plan so that the student has a complete assessment of remaining degree requirements. Policies, Student Agreement template, and instructions are available in the *Handbook* Appendix on the *SOC Degree Network System Handbook* CD-ROM and SOC DNS Web pages.

Traditional Delivery - A delivery method that includes classroom-based instruction and an academic residency requirement.

Transferability Tables - The listing of courses that are mutually accepted in transfer for each SOC DNS Course Category. Within a Category, these courses are guaranteed to be accepted in transfer in place of the course(s) listed from any other SOC Degree Network System Core member institution within the same Course Category. Both current and recently-removed courses, or those with a "Before" date, are listed for easy reference. Separate Transferability Tables apply to associate and bachelor's degree programs.

Course Transfer Approval

Make copies of the SOC Degree Network System Course Approval Form that is reprinted in this section and use it to get the necessary approvals. The appropriate point-of-contact for the home college is identified on the College Information Page in Chapter 3 of the *SOC Degree Network System-2 Handbook*. Examples of when the form can be useful include:

- A student taking a course from another college to satisfy a home college course requirement that does not have a SOC Degree Network System Course Category Code and is not in the Transferability Tables.
- A student taking a course without a SOC Degree Network System Course Category from a another college to satisfy a SOC DNS home college course requirement with a Course Category.

SOC DEGREE NETWORK SYSTEM COURSE APPROVAL FORM

Note: Courses in the Transferability Tables and General Education Electives in the areas specified in Illustration 5-1 in Chapter 5 of the *Handbook* that do not specify a course number are guaranteed to transfer without further approval. The DNS home college must approve other courses intended to satisfy its degree requirements.

TO:

(See: Points-of-Contact, College Information Page, Chapter 3, *SOC DNS System Handbooks*.)

It is requested that the course listed below be accepted as a substitute for the original course requirement:

COURSE REQUIRED BY YOUR HOME COLLEGE:

NUMBER: TITLE:

COURSE TO BE SUBSTITUTED: (Attach course description if available.)

NUMBER: TITLE:

INSTITUTION: STATE:

STUDENT INFORMATION: (Attach copy of DNS Student Agreement if available.)

NAME:

SOCIAL SECURITY NUMBER: DATE OF AGREEMENT:

DEGREE PROGRAM:

EDUCATION ADVISER:

COMMERCIAL TELEPHONE NUMBER: DATE:

RETURN TO:

AUTHORIZED APPROVING OFFICIAL:

NAME: TITLE:

SIGNATURE: ❑ APPROVED ❑ DISAPPROVED

COMMENTS:

APPENDIX

Conversion of Quarter Hours to Semester Hours

QH	SH	QH	SH	QH	SH	QH	SH	QH	SH	QH	SH	QH	SH
1	2/3	31	20 2/3	61	40 2/3	91	60 2/3	121	80 2/3	151	100 2/3	181	120 2/3
2	1 1/3	32	21 1/3	62	41 1/3	92	61 1/3	122	81 1/3	152	101 1/3	182	121 1/3
3	2	33	22	63	42	93	62	123	82	153	102	183	122
4	2 2/3	34	22 2/3	64	42 2/3	94	62 2/3	124	82 2/3	154	102 2/3	184	122 2/3
5	3 1/3	35	23 1/3	65	43 1/3	95	63 1/3	125	83 1/3	155	103 1/3	185	123 1/3
6	4	36	24	66	44	96	64	126	84	156	104	186	124
7	4 2/3	37	24 2/3	67	44 2/3	97	64 2/3	127	84 2/3	157	104 2/3	187	124 2/3
8	5 1/3	38	25 1/3	68	45 1/3	98	65 1/3	128	85 1/3	158	105 1/3	188	125 1/3
9	6	39	26	69	46	99	66	129	86	159	106	189	126
10	6 2/3	40	26 2/3	70	46 2/3	100	66 2/3	130	86 2/3	160	106 2/3	190	126 2/3
11	7 1/3	41	27 1/3	71	47 1/3	101	67 1/3	131	87 1/3	161	107 1/3	191	127 1/3
12	8	42	28	72	48	102	68	132	88	162	108	192	128
13	8 2/3	43	28 2/3	73	48 2/3	103	68 2/3	133	88 2/3	163	108 2/3	193	128 2/3
14	9 1/3	44	29 1/3	74	49 1/3	104	69 1/3	134	89 1/3	164	109 1/3	194	129 1/3
15	10	45	30	75	50	105	70	135	90	165	110	195	130
16	10 2/3	46	30 2/3	76	50 2/3	106	70 2/3	136	90 2/3	166	110 2/3	196	130 2/3
17	11 1/3	47	31 1/3	77	51 1/3	107	71 1/3	137	91 1/3	167	111 1/3	197	131 1/3
18	12	48	32	78	52	108	72	138	92	168	112	198	132
19	12 2/3	49	32 2/3	79	52 2/3	109	72 2/3	139	92 2/3	169	112 2/3	199	132 2/3
20	13 1/3	50	33 1/3	80	53 1/3	110	73 1/3	140	93 1/3	170	113 1/3	200	133 1/3
21	14	51	34	81	54	111	74	41	94	171	114		
22	14 2/3	52	34 2/3	82	54 2/3	112	74 2/3	142	94 2/3	172	114 2/3		
23	15 1/3	53	35 1/3	83	55 1/3	113	75 1/3	143	95 1/3	173	115 1/3		
24	16	54	36	84	56	114	76	144	96	174	116		
25	16 2/3	55	36 2/3	85	56 2/3	115	76 2/3	145	96 2/3	175	116 2/3		
26	17 1/3	56	37 1/3	86	57 1/3	116	77 1/3	146	97 1/3	176	117 1/3		
27	18	57	38	87	58	117	78	147	98	177	118		
28	18 2/3	58	38 2/3	88	58 2/3	118	78 2/3	148	98 2/3	178	118 2/3		
29	19 1/3	59	39 1/3	89	59 1/3	119	79 1/3	149	99 1/3	179	119 1/3		
30	20	60	40	90	60	120	80	150	100	180	120		

Conversion of Semester Hours to Quarter Hours

SH	QH	SH	QH	SH	QH	SH	QH	SH	QH	SH	QH
1	1 1/2	26	39	51	76 1/2	76	114	101	151 1/2	126	189
2	3	27	40 1/2	52	78	77	115 1/2	102	153	127	190 1/2
3	4 1/2	28	42	53	79 1/2	78	117	103	154 1/2	128	192
4	6	29	43 1/2	54	81	79	118 1/2	104	156	129	193 1/2
5	7 1/2	30	45	55	82 1/2	80	120	105	157 1/2	130	195
6	9	31	46 1/2	56	84	81	121 1/2	106	159		
7	10 1/2	32	48	57	85 1/2	82	123	107	160 1/2		
8	12	33	49 1/2	58	87	83	124 1/2	108	162		
9	13 1/2	34	51	59	88 1/2	84	126	109	163 1/2		
10	15	35	52 1/2	60	90	85	127 1/2	110	165		
11	16 1/2	36	54	61	91 1/2	86	129	111	166 1/2		
12	18	37	55 1/2	62	93	87	130 1/2	112	168		
13	19 1/2	38	57	63	94 1/2	88	132	113	169 1/2		
14	21	39	58	64	96	89	133 1/2	114	171		
15	22 1/2	40	60	65	97 1/2	90	135	115	172 1/2		
16	24	41	61 1/2	66	99	91	136 1/2	116	174		
17	25 1/2	42	63	67	100 1/2	92	138	117	175 1/2		
18	27	43	64 1/2	68	102	93	139 1/2	118	177		
19	28 1/2	44	66	69	103 1/2	94	141	119	178 1/2		
20	30	45	67 1/2	70	105	95	142 1/2	120	180		
21	31 1/2	46	69	71	106 1/2	96	144	121	181 1/2		
22	33	47	70 1/2	72	108	97	145 1/2	122	183		
23	34 1/2	48	72	73	109 1/2	98	147	123	184 1/2		
24	36	49	73	74	111	99	148 1/2	124	187 1/2		
25	37 1/2	50	75	75	112 1/2	100	150	125	187 1/2		